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The Town Planning Board will formally acknowledge
the date of receipt of the application only upon receipt
of all the required information and documents.

Form No. S16-1
表格第 S16-1 號

**APPLICATION FOR PERMISSION
UNDER SECTION 16 OF
THE TOWN PLANNING ORDINANCE
(CAP. 131)**

根據《城市規劃條例》(第131章)
第16條遞交的許可申請

Applicable to proposals not involving or not only involving:
適用於建議不涉及或不祇涉及:

- (i) **Construction of "New Territories Exempted House(s)";**
興建「新界豁免管制屋宇」;
- (ii) **Temporary use/development of land and/or building not exceeding 3 years in rural areas or Regulated Areas; and**
位於鄉郊地區或受規管地區土地上及/或建築物內進行為期不超過三年的臨時用途/發展;及
- (iii) **Renewal of permission for temporary use or development in rural areas or Regulated Areas**
位於鄉郊地區或受規管地區的臨時用途或發展的許可續期

Applicant who would like to publish the notice of application in local newspapers to meet one of the Town Planning Board's requirements of taking reasonable steps to obtain consent of or give notification to the current land owner, please refer to the following link regarding publishing the notice in the designated newspapers:
https://www.tpb.gov.hk/en/plan_application/apply.html

申請人如欲在本地報章刊登申請通知,以採取城市規劃委員會就取得現行土地擁有人的同意或通知現行土地擁有人所指定的其中一項合理步驟,請瀏覽以下網址有關在指定的報章刊登通知:
https://www.tpb.gov.hk/tc/plan_application/apply.html

General Note and Annotation for the Form
填寫表格的一般指引及註解

- # "Current land owner" means any person whose name is registered in the Land Registry as that of an owner of the land to which the application relates, as at 6 weeks before the application is made
「現行土地擁有人」指在提出申請前六星期,其姓名或名稱已在土地註冊處註冊為該申請所關乎的土地的擁有人的人
 - & Please attach documentary proof 請夾附證明文件
 - ^ Please insert number where appropriate 請在適當地方註明編號
- Please fill "NA" for inapplicable item 請在不適用的項目填寫「不適用」
- Please use separate sheets if the space provided is insufficient 如所提供的空間不足,請另頁說明
- Please insert a 「✓」 at the appropriate box 請在適當的方格內上加上「✓」號

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By Hand

Form No. S16-I 表格第 S16-I 號

For Official Use Only 請勿填寫此欄	Application No. 申請編號	A/ YL-KTN/1240
	Date Received 收到日期	2026-06-01

- The completed form and supporting documents (if any) should be sent to the Secretary, Town Planning Board (the Board), 15/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong.
申請人須把填妥的申請表格及其他支持申請的文件 (倘有), 送交香港北角渣華道 333 號北角政府合署 15 樓城市規劃委員會(下稱「委員會」)秘書收。
- Please read the "Guidance Notes" carefully before you fill in this form. The document can be downloaded from the Board's website at <http://www.tpb.gov.hk/>. It can also be obtained from the Secretariat of the Board at 15/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong (Tel: 2231 4810 or 2231 4835), and the Planning Enquiry Counters of the Planning Department (Hotline: 2231 5000) (17/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong and 14/F, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories).
請先細閱《申請須知》的資料單張, 然後填寫此表格。該份文件可從委員會的網頁下載 (網址: <http://www.tpb.gov.hk/>), 亦可向委員會秘書處 (香港北角渣華道 333 號北角政府合署 15 樓 - 電話: 2231 4810 或 2231 4835) 及規劃署的規劃資料查詢處 (熱線: 2231 5000) (香港北角渣華道 333 號北角政府合署 17 樓及新界沙田上禾輦路 1 號沙田政府合署 14 樓) 索取。
- This form can be downloaded from the Board's website, and obtained from the Secretariat of the Board and the Planning Enquiry Counters of the Planning Department. The form should be typed or completed in block letters. The processing of the application may be refused if the required information or the required copies are incomplete.
此表格可從委員會的網頁下載, 亦可向委員會秘書處及規劃署的規劃資料查詢處索取。申請人須以打印方式或以正楷填寫表格。如果申請人所提交的資料或文件副本不齊全, 委員會可拒絕處理有關申請。

1. Name of Applicant 申請人姓名/名稱

(☐ Mr. 先生 / ☐ Mrs. 夫人 / ☐ Miss 小姐 / ☐ Ms. 女士 / ☐ Company 公司 / ☒ Organisation 機構)

Sha Po Tsuen Fa Pau Society 沙埔村花炮會

2. Name of Authorised Agent (if applicable) 獲授權代理人姓名/名稱 (如適用)

(☐ Mr. 先生 / ☐ Mrs. 夫人 / ☐ Miss 小姐 / ☐ Ms. 女士 / ☒ Company 公司 / ☐ Organisation 機構)

Tensor Planning and Surveying Limited 方圓規劃及測量顧問有限公司

3. Application Site 申請地點

(a) Full address / location / demarcation district and lot number (if applicable) 詳細地址/地點/丈量約份及地段號碼 (如適用)	Lot 1634 RP (Part) in D.D. 107 and Adjoining Government Land, Sha Po Tsuen, Kam Tin, Yuen Long, New Territories
(b) Site area and/or gross floor area involved 涉及的地盤面積及/或總樓面面積	☒ Site area 地盤面積 428 sq.m 平方米 ☒ About 約 ☒ Gross floor area 總樓面面積 190 sq.m 平方米 ☒ About 約
(c) Area of Government land included (if any) 所包括的政府土地面積 (倘有)	 2 sq.m 平方米 ☒ About 約

(d) Name and number of the related statutory plan(s) 有關法定圖則的名稱及編號	Approved Kam Tin North Outline Zoning Plan No. S/YL-KTN/11
(e) Land use zone(s) involved 涉及的土地用途地帶	"Village Type Development"
(f) Current use(s) 現時用途	Place of Recreation, Sports or Culture (i.e. the Fa Pau Society) (If there are any Government, institution or community facilities, please illustrate on plan and specify the use and gross floor area) (如有任何政府、機構或社區設施，請在圖則上顯示，並註明用途及總樓面面積)

4. "Current Land Owner" of Application Site 申請地點的「現行土地擁有人」

The applicant 申請人 –

- ☐ is the sole "current land owner"^{#&} (please proceed to Part 6 and attach documentary proof of ownership).
是唯一的「現行土地擁有人」^{#&} (請繼續填寫第 6 部分，並夾附業權證明文件)。
- ☐ is one of the "current land owners"^{#&} (please attach documentary proof of ownership).
是其中一名「現行土地擁有人」^{#&} (請夾附業權證明文件)。
- ☒ is not a "current land owner"[#].
並不是「現行土地擁有人」[#]。

- ☐ The application site is entirely on Government land (please proceed to Part 6).
申請地點完全位於政府土地上 (請繼續填寫第 6 部分)。

5. Statement on Owner's Consent/Notification

就土地擁有人的同意/通知土地擁有人的陳述

- (a) According to the record(s) of the Land Registry as at (DD/MM/YYYY), this application involves a total of "current land owner(s)"[#].
根據土地註冊處截至 年 月 日的記錄，這宗申請共牽涉 名「現行土地擁有人」[#]。

(b) The applicant 申請人 –

- ☐ has obtained consent(s) of "current land owner(s)"[#].
已取得 名「現行土地擁有人」[#]的同意。

Details of consent of "current land owner(s)" [#] obtained 取得「現行土地擁有人」 [#] 同意的詳情		
No. of 'Current Land Owner(s)' 「現行土地擁有人」數目	Lot number/address of premises as shown in the record of the Land Registry where consent(s) has/have been obtained 根據土地註冊處記錄已獲得同意的地段號碼/處所地址	Date of consent obtained (DD/MM/YYYY) 取得同意的日期 (日/月/年)

(Please use separate sheets if the space of any box above is insufficient. 如上列任何方格的空間不足，請另頁說明)

- ☐ has notified “current land owner(s)”#
已通知 名「現行土地擁有人」#。

Details of the “current land owner(s)”# notified 已獲通知「現行土地擁有人」#的詳細資料		
No. of ‘Current Land Owner(s)’ 「現行土地擁有人」數目	Lot number/address of premises as shown in the record of the Land Registry where notification(s) has/have been given 根據土地註冊處記錄已發出通知的地段號碼／處所地址	Date of notification given (DD/MM/YYYY) 通知日期(日/月/年)

(Please use separate sheets if the space of any box above is insufficient. 如上列任何方格的空間不足，請另頁說明)

- ☒ has taken reasonable steps to obtain consent of or give notification to owner(s):
已採取合理步驟以取得土地擁有人的同意或向該人發給通知。詳情如下：

Reasonable Steps to Obtain Consent of Owner(s) 取得土地擁有人的同意所採取的合理步驟

- ☐ sent request for consent to the “current land owner(s)” on _____ (DD/MM/YYYY)#&
於_____ (日/月/年)向每一名「現行土地擁有人」#郵遞要求同意書&

Reasonable Steps to Give Notification to Owner(s) 向土地擁有人發出通知所採取的合理步驟

- ☐ published notices in local newspapers on _____ (DD/MM/YYYY)&
於_____ (日/月/年)在指定報章就申請刊登一次通知&
- ☒ posted notice in a prominent position on or near application site/premises on
23/03/2026 - 08/04/2026 (DD/MM/YYYY)&
於_____ (日/月/年)在申請地點／申請處所或附近的顯明位置貼出關於該申請的通知&
- ☒ sent notice to relevant owners’ corporation(s)/owners’ committee(s)/mutual aid committee(s)/management office(s) or rural committee on 23/03/2026 (DD/MM/YYYY)&
於_____ (日/月/年)把通知寄往相關的業主立案法團/業主委員會/互助委員會或管理處，或有關的鄉事委員會&

Others 其他

- ☐ others (please specify)
其他（請指明）

Note: May insert more than one 「✓」.

Information should be provided on the basis of each and every lot (if applicable) and premises (if any) in respect of the application.

註：可在多於一個方格內加上「✓」號

申請人須就申請涉及的每一地段（倘適用）及處所（倘有）分別提供資料

6. Type(s) of Application 申請類別

- ☐ Type (i) Change of use within existing building or part thereof
第(i)類 更改現有建築物或其部分內的用途
- ☐ Type (ii) Diversion of stream / excavation of land / filling of land / filling of pond as required under Notes of Statutory Plan(s)
第(ii)類 根據法定圖則《註釋》內所要求的河道改道／挖土／填土／填塘工程
- ☐ Type (iii) Public utility installation / Utility installation for private project
第(iii)類 公用事業設施裝置/私人發展計劃的公用設施裝置
- ☐ Type (iv) Minor relaxation of stated development restriction(s) as provided under Notes of Statutory Plan(s)
第(iv)類 略為放寬於法定圖則《註釋》內列明的發展限制
- ☒ Type (v) Use / development other than (i) to (iii) above
第(v)類 上述的(i)至(iii)項以外的用途／發展

Note 1: May insert more than one 「✓」.

註 1：可在多於一個方格內加上「✓」號

Note 2: For Development involving columbarium use, please complete the table in the Appendix.

註 2：如發展涉及靈灰安置所用途，請填妥於附件的表格。

(i) For Type (i) application 供第(i)類申請

(a) Total floor area involved 涉及的總樓面面積	sq.m 平方米		
(b) Proposed use(s)/development 擬議用途/發展	(If there are any Government, institution or community facilities, please illustrate on plan and specify the use and gross floor area) (如有任何政府、機構或社區設施，請在圖則上顯示，並註明用途及總樓面面積)		
(c) Number of storeys involved 涉及層數		Number of units involved 涉及單位數目	
(d) Proposed floor area 擬議樓面面積	Domestic part 住用部分		sq.m 平方米 ☐ About 約
	Non-domestic part 非住用部分		sq.m 平方米 ☐ About 約
	Total 總計		sq.m 平方米 ☐ About 約
(e) Proposed uses of different floors (if applicable) 不同樓層的擬議用途(如適用) (Please use separate sheets if the space provided is insufficient) (如所提供的空間不足，請另頁說明)	Floor(s) 樓層	Current use(s) 現時用途	Proposed use(s) 擬議用途

(ii) For Type (ii) application 供第(ii)類申請

(a) Operation involved 涉及工程	☐ Diversion of stream 河道改道 ☐ Filling of pond 填塘 Area of filling 填塘面積 sq.m 平方米 ☐ About 約 Depth of filling 填塘深度 m 米 ☐ About 約 ☐ Filling of land 填土 Area of filling 填土面積 sq.m 平方米 ☐ About 約 Depth of filling 填土厚度 m 米 ☐ About 約 ☐ Excavation of land 挖土 Area of excavation 挖土面積 sq.m 平方米 ☐ About 約 Depth of excavation 挖土深度 m 米 ☐ About 約 (Please indicate on site plan the boundary of concerned land/pond(s), and particulars of stream diversion, the extent of filling of land/pond(s) and/or excavation of land) (請用圖則顯示有關土地/池塘界線, 以及河道改道、填塘、填土及/或挖土的細節及/或範圍))
(b) Intended use/development 有意進行的用途/發展	

(iii) For Type (iii) application 供第(iii)類申請

(a) Nature and scale 性質及規模	☐ Public utility installation 公用事業設施裝置 ☐ Utility installation for private project 私人發展計劃的公用設施裝置 Please specify the type and number of utility to be provided as well as the dimensions of each building/structure, where appropriate 請註明有關裝置的性質及數量, 包括每座建築物/構築物(倘有)的長度、高度和闊度		
	Name/type of installation 裝置名稱/種類	Number of provision 數量	Dimension of each installation /building/structure (m) (LxWxH) 每個裝置/建築物/構築物的尺寸 (米) (長 x 闊 x 高)
(Please illustrate on plan the layout of the installation 請用圖則顯示裝置的布局)			

(iv) For Type (iv) application 供第(iv)類申請

- (a) Please specify the proposed minor relaxation of stated development restriction(s) and **also fill in the proposed use/development and development particulars in part (v) below** –
請列明擬議略為放寬的發展限制並填妥於第(v)部分的擬議用途/發展及發展細節 –

- ☐ Plot ratio restriction From 由 to 至
地積比率限制
- ☐ Gross floor area restriction From 由sq. m 平方米 to 至sq. m 平方米
總樓面面積限制
- ☐ Site coverage restriction From 由% to 至 %
上蓋面積限制
- ☐ Building height restriction From 由m 米 to 至 m 米
建築物高度限制
- From 由 mPD 米 (主水平基準上) to 至mPD 米 (主水平基準上)
- From 由 storeys 層 to 至 storeys 層
- ☐ Non-building area restriction From 由m to 至 m
非建築用地限制
- ☐ Others (please specify)
其他 (請註明)

(v) For Type (v) application 供第(v)類申請

(a) Proposed use(s)/development
擬議用途/發展

Temporary Place of Recreation, Sports or Culture for a Period of 5 Years

(Please illustrate the details of the proposal on a layout plan 請用平面圖說明建議詳情)

(b) Development Schedule 發展細節表

Proposed gross floor area (GFA) 擬議總樓面面積	 190 sq.m 平方米	☒ About 約
Proposed plot ratio 擬議地積比率	 0.4	☒ About 約
Proposed site coverage 擬議上蓋面積	 44 %	☒ About 約
Proposed no. of blocks 擬議座數	 9	
Proposed no. of storeys of each block 每座建築物的擬議層數	 Not more than 1 storeys 層	
	☐ include 包括 storeys of basements 層地庫	
	☐ exclude 不包括 storeys of basements 層地庫	
Proposed building height of each block 每座建築物的擬議高度	 mPD 米(主水平基準上)	☐ About 約
	 Not more than 4 m 米	☐ About 約

☐ Domestic part 住用部分

GFA 總樓面面積 sq. m 平方米 ☐ About 約
 number of Units 單位數目
 average unit size 單位平均面積sq. m 平方米 ☐ About 約
 estimated number of residents 估計住客數目

☐ Non-domestic part 非住用部分GFA 總樓面面積

☐ eating place 食肆 sq. m 平方米 ☐ About 約
☐ hotel 酒店 sq. m 平方米 ☐ About 約

(please specify the number of rooms

請註明房間數目)

☐ office 辦公室 sq. m 平方米 ☐ About 約
☐ shop and services 商店及服務行業 sq. m 平方米 ☐ About 約

☐ Government, institution or community facilities
 政府、機構或社區設施

(please specify the use(s) and concerned land
 area(s)/GFA(s) 請註明用途及有關的地面面積／總
 樓面面積)

.....

☒ other(s) 其他

(please specify the use(s) and concerned land
 area(s)/GFA(s) 請註明用途及有關的地面面積／總
 樓面面積)

Please refer to Plan 1

.....

☐ Open space 休憩用地

(please specify land area(s) 請註明地面面積)

☐ private open space 私人休憩用地 sq. m 平方米 ☐ Not less than 不少於
☐ public open space 公眾休憩用地 sq. m 平方米 ☐ Not less than 不少於

(c) Use(s) of different floors (if applicable) 各樓層的用途 (如適用)

[Block number] [座數]	[Floor(s)] [層數]	[Proposed use(s)] [擬議用途]
.....		
.....		
.....		
.....		
.....		

(d) Proposed use(s) of uncovered area (if any) 露天地方 (倘有) 的擬議用途

About 238 sq.m of uncovered area for loading/unloading space, circulation, outdoor activities and storage.

.....

7. Anticipated Completion Time of the Development Proposal**擬議發展計劃的預計完成時間**

Anticipated completion time (in month and year) of the development proposal (by phase (if any)) (e.g. June 2023)

擬議發展計劃預期完成的年份及月份 (分期 (倘有)) (例: 2023 年 6 月)

(Separate anticipated completion times (in month and year) should be provided for the proposed public open space and Government, institution or community facilities (if any))

(申請人須就擬議的公眾休憩用地及政府、機構或社區設施 (倘有) 提供個別擬議完成的年份及月份)

N/A. The application site is in use for the applied use.

8. Vehicular Access Arrangement of the Development Proposal**擬議發展計劃的行車通道安排**

Any vehicular access to the site/subject building? 是否有車路通往地盤／有關建築物？	Yes 是 No 否	☒ There is an existing access. (please indicate the street name, where appropriate) 有一條現有車路。(請註明車路名稱(如適用)) A local access leading from Sha Po Tsuen Road ☐ There is a proposed access. (please illustrate on plan and specify the width) 有一條擬議車路。(請在圖則顯示，並註明車路的闊度) ☐
Any provision of parking space for the proposed use(s)? 是否有為擬議用途提供停車位？	Yes 是 No 否	☐ (Please specify type(s) and number(s) and illustrate on plan) 請註明種類及數目並於圖則上顯示) Private Car Parking Spaces 私家車車位 _____ Motorcycle Parking Spaces 電單車車位 _____ Light Goods Vehicle Parking Spaces 輕型貨車泊車位 _____ Medium Goods Vehicle Parking Spaces 中型貨車泊車位 _____ Heavy Goods Vehicle Parking Spaces 重型貨車泊車位 _____ Others (Please Specify) 其他 (請列明) _____ _____ _____
Any provision of loading/unloading space for the proposed use(s)? 是否有為擬議用途提供上落客貨車位？	Yes 是 No 否	☒ (Please specify type(s) and number(s) and illustrate on plan) 請註明種類及數目並於圖則上顯示) Taxi Spaces 的士車位 _____ Coach Spaces 旅遊巴車位 _____ Light Goods Vehicle Spaces 輕型貨車車位 <u>1</u> Medium Goods Vehicle Spaces 中型貨車車位 _____ Heavy Goods Vehicle Spaces 重型貨車車位 _____ Others (Please Specify) 其他 (請列明) _____ _____ _____

9. Impacts of Development Proposal 擬議發展計劃的影響

If necessary, please use separate sheets to indicate the proposed measures to minimise possible adverse impacts or give justifications/reasons for not providing such measures.

如需要的話，請另頁註明可盡量減少可能出現不良影響的措施，否則請提供理據/理由。

Does the development proposal involve alteration of existing building? 擬議發展計劃是否包括現有建築物的改動?	Yes 是 No 否	☐ Please provide details 請提供詳情 ☒																														
Does the development proposal involve the operation on the right? 擬議發展是否涉及右列的工程? (Note: where Type (ii) application is the subject of application, please skip this section. 註：如申請涉及第(ii)類申請，請跳至下一條問題。)	Yes 是 No 否	☐ (Please indicate on site plan the boundary of concerned land/pond(s), and particulars of stream diversion, the extent of filling of land/pond(s) and/or excavation of land) (請用地盤平面圖顯示有關土地／池塘界線，以及河道改道、填塘、填土及／或挖土的細節及／或範圍) ☐ Diversion of stream 河道改道 ☐ Filling of pond 填塘 Area of filling 填塘面積 sq.m 平方米 ☐ About 約 Depth of filling 填塘深度 m 米 ☐ About 約 ☐ Filling of land 填土 Area of filling 填土面積 sq.m 平方米 ☐ About 約 Depth of filling 填土厚度 m 米 ☐ About 約 ☐ Excavation of land 挖土 Area of excavation 挖土面積 sq.m 平方米 ☐ About 約 Depth of excavation 挖土深度 m 米 ☐ About 約 ☒																														
Would the development proposal cause any adverse impacts? 擬議發展計劃會否造成不良影響？		<table border="0"> <tr> <td>On environment 對環境</td> <td>Yes 會 ☐</td> <td>No 不會 ☒</td> </tr> <tr> <td>On traffic 對交通</td> <td>Yes 會 ☐</td> <td>No 不會 ☒</td> </tr> <tr> <td>On water supply 對供水</td> <td>Yes 會 ☐</td> <td>No 不會 ☒</td> </tr> <tr> <td>On drainage 對排水</td> <td>Yes 會 ☐</td> <td>No 不會 ☒</td> </tr> <tr> <td>On slopes 對斜坡</td> <td>Yes 會 ☐</td> <td>No 不會 ☒</td> </tr> <tr> <td>Affected by slopes 受斜坡影響</td> <td>Yes 會 ☐</td> <td>No 不會 ☒</td> </tr> <tr> <td>Landscape Impact 構成景觀影響</td> <td>Yes 會 ☐</td> <td>No 不會 ☒</td> </tr> <tr> <td>Tree Felling 砍伐樹木</td> <td>Yes 會 ☐</td> <td>No 不會 ☒</td> </tr> <tr> <td>Visual Impact 構成視覺影響</td> <td>Yes 會 ☐</td> <td>No 不會 ☒</td> </tr> <tr> <td>Others (Please Specify) 其他 (請列明)</td> <td>Yes 會 ☐</td> <td>No 不會 ☒</td> </tr> </table> Please state measure(s) to minimise the impact(s). For tree felling, please state the number, diameter at breast height and species of the affected trees (if possible) 請註明盡量減少影響的措施。如涉及砍伐樹木，請說明受影響樹木的數目、及胸高度的樹幹直徑及品種(倘可) 	On environment 對環境	Yes 會 ☐	No 不會 ☒	On traffic 對交通	Yes 會 ☐	No 不會 ☒	On water supply 對供水	Yes 會 ☐	No 不會 ☒	On drainage 對排水	Yes 會 ☐	No 不會 ☒	On slopes 對斜坡	Yes 會 ☐	No 不會 ☒	Affected by slopes 受斜坡影響	Yes 會 ☐	No 不會 ☒	Landscape Impact 構成景觀影響	Yes 會 ☐	No 不會 ☒	Tree Felling 砍伐樹木	Yes 會 ☐	No 不會 ☒	Visual Impact 構成視覺影響	Yes 會 ☐	No 不會 ☒	Others (Please Specify) 其他 (請列明)	Yes 會 ☐	No 不會 ☒
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Others (Please Specify) 其他 (請列明)	Yes 會 ☐	No 不會 ☒																														

10. Justifications 理由

The applicant is invited to provide justifications in support of the application. Use separate sheets if necessary.
現請申請人提供申請理由及支持其申請的資料。如有需要，請另頁說明。

Please refer to the supplementary planning statement.



11. Declaration 聲明

I hereby declare that the particulars given in this application are correct and true to the best of my knowledge and belief.
本人謹此聲明，本人就這宗申請提交的資料，據本人所知及所信，均屬真實無誤。

I hereby grant a permission to the Board to copy all the materials submitted in this application and/or to upload such materials to the Board's website for browsing and downloading by the public free-of-charge at the Board's discretion. 本人現准許委員會酌情將本人就此申請所提交的所有資料複製及/或上載至委員會網站，供公眾免費瀏覽或下載。

Signature
簽署

☐ Applicant 申請人 / ☒ Authorised Agent 獲授權代理人

.....

NANCY CHAN

Name in Block Letters
姓名（請以正楷填寫）

Manager

Position (if applicable)
職位（如適用）

Professional Qualification(s) ☐ Member 會員 / ☐ Fellow of 資深會員

專業資格

- ☐ HKIP 香港規劃師學會 / ☐ HKIA 香港建築師學會 /
☐ HKIS 香港測量師學會 / ☐ HKIE 香港工程師學會 /
☐ HKILA 香港園境師學會 / ☐ HKIUD 香港城市設計學會
☐ RPP 註冊專業規劃師
 Others 其他

on behalf of
代表

Tensor Planning and Surveying Limited



☒ Company 公司 / ☐ Organisation Name and Chop (if applicable) 機構名稱及印章（如適用）

Date 日期

20/04/2026

..... (DD/MM/YYYY 日/月/年)

Remark 備註

The materials submitted in this application and the Board's decision on the application would be disclosed to the public. Such materials would also be uploaded to the Board's website for browsing and free downloading by the public where the Board considers appropriate.

委員會會向公眾披露申請人所遞交的申請資料和委員會對申請所作的決定。在委員會認為合適的情況下，有關申請資料亦會上載至委員會網頁供公眾免費瀏覽及下載。

Warning 警告

Any person who knowingly or wilfully makes any statement or furnish any information in connection with this application, which is false in any material particular, shall be liable to an offence under the Crimes Ordinance.

任何人在明知或故意的情況下，就這宗申請提出在任何要項上是虛假的陳述或資料，即屬違反《刑事罪行條例》。

Statement on Personal Data 個人資料的聲明

1. The personal data submitted to the Board in this application will be used by the Secretary of the Board and Government departments for the following purposes:

委員會就這宗申請所收到的個人資料會交給委員會秘書及政府部門，以根據《城市規劃條例》及相關的城市規劃委員會規劃指引的規定作以下用途：

- (a) the processing of this application which includes making available the name of the applicant for public inspection when making available this application for public inspection; and
處理這宗申請，包括公布這宗申請供公眾查閱，同時公布申請人的姓名供公眾查閱；以及
 (b) facilitating communication between the applicant and the Secretary of the Board/Government departments.
方便申請人與委員會秘書及政府部門之間進行聯絡。

2. The personal data provided by the applicant in this application may also be disclosed to other persons for the purposes mentioned in paragraph 1 above.

申請人就這宗申請提供的個人資料，或亦會向其他人士披露，以作上述第 1 段提及的用途。

3. An applicant has a right of access and correction with respect to his/her personal data as provided under the Personal Data (Privacy) Ordinance (Cap. 486). Request for personal data access and correction should be addressed to the Secretary of the Board at 15/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong.

根據《個人資料(私隱)條例》(第 486 章)的規定，申請人有權查閱及更正其個人資料。如欲查閱及更正個人資料，應向委員會秘書提出有關要求，其地址為香港北角渣華道 333 號北角政府合署 15 樓。

For Developments involving Columbarium Use, please also complete the following:
如發展涉及靈灰安置所用途，請另外填妥以下資料：

Ash interment capacity 骨灰安放容量[@]

Maximum number of sets of ashes that may be interred in the niches

在龕位內最多可安放骨灰的數量

Maximum number of sets of ashes that may be interred other than in niches

在非龕位的範圍內最多可安放骨灰的數量

Total number of niches 龕位總數

Total number of single niches

單人龕位總數

Number of single niches (sold and occupied)

單人龕位數目 (已售並佔用)

Number of single niches (sold but unoccupied)

單人龕位數目 (已售但未佔用)

Number of single niches (residual for sale)

單人龕位數目 (待售)

Total number of double niches

雙人龕位總數

Number of double niches (sold and fully occupied)

雙人龕位數目 (已售並全部佔用)

Number of double niches (sold and partially occupied)

雙人龕位數目 (已售並部分佔用)

Number of double niches (sold but unoccupied)

雙人龕位數目 (已售但未佔用)

Number of double niches (residual for sale)

雙人龕位數目 (待售)

Total no. of niches other than single or double niches (please specify type)

除單人及雙人龕位外的其他龕位總數 (請列明類別)

Number of niches (sold and fully occupied)

龕位數目 (已售並全部佔用)

Number of niches (sold and partially occupied)

龕位數目 (已售並部分佔用)

Number of niches (sold but unoccupied)

龕位數目 (已售但未佔用)

Number of niches (residual for sale)

龕位數目 (待售)

Proposed operating hours 擬議營運時間

[@] Ash interment capacity in relation to a columbarium means –

就靈灰安置所而言，骨灰安放容量指：

- the maximum number of containers of ashes that may be interred in each niche in the columbarium;
每個龕位內可安放的骨灰容器的最高數目；
- the maximum number of sets of ashes that may be interred other than in niches in any area in the columbarium; and
在該靈灰安置所並非龕位的範圍內，總共最多可安放多少份骨灰；以及
- the total number of sets of ashes that may be interred in the columbarium.
在該骨灰安置所內，總共最多可安放多少份骨灰。

Gist of Application 申請摘要			
(Please provide details in both English and Chinese <u>as far as possible</u> . This part will be circulated to relevant consultees, uploaded to the Town Planning Board's Website for browsing and free downloading by the public and available at the Planning Enquiry Counters of the Planning Department for general information.) (請盡量以英文及中文填寫。此部分將會發送予相關諮詢人士、上載至城市規劃委員會網頁供公眾免費瀏覽及下載及於規劃署規劃資料查詢處供一般參閱。)			
Application No. 申請編號	(For Official Use Only) (請勿填寫此欄)		
Location/address 位置/地址	Lot 1634 RP (Part) in D.D. 107 and Adjoining Government Land, Sha Po Tsuen, Kam Tin, Yuen Long, New Territories		
Site area 地盤面積	428	sq. m 平方米	☒ About 約
	(includes Government land of 包括政府土地	2	sq. m 平方米 ☒ About 約)
Plan 圖則	Approved Kam Tin North Outline Zoning Plan No. S/YL-KTN/11		
Zoning 地帶	"Village Type Development"		
Applied use/ development 申請用途/發展	Temporary Place of Recreation, Sports or Culture for a Period of 5 Years		
(i) Gross floor area and/or plot ratio 總樓面面積及/或地積比率		sq.m 平方米	Plot Ratio 地積比率
	Domestic 住用	☐ About 約 ☐ Not more than 不多於	☐ About 約 ☐ Not more than 不多於
	Non-domestic 非住用	190 ☒ About 約 ☐ Not more than 不多於	0.4 ☒ About 約 ☐ Not more than 不多於
(ii) No. of blocks 幢數	Domestic 住用		
	Non-domestic 非住用	9	
	Composite 綜合用途		

(iii) Building height/No. of storeys 建築物高度／層數	Domestic 住用		m 米 ☐ (Not more than 不多於)
			mPD 米(主水平基準上) ☐ (Not more than 不多於)
			Storeys(s) 層 ☐ (Not more than 不多於) (☐ Include 包括 ☐ Exclude 不包括 ☐ Carport 停車間 ☐ Basement 地庫 ☐ Refuge Floor 防火層 ☐ Podium 平台)
	Non-domestic 非住用	4	m 米 ☒ (Not more than 不多於)
			mPD 米(主水平基準上) ☐ (Not more than 不多於)
		1	Storeys(s) 層 ☒ (Not more than 不多於) (☐ Include 包括 ☐ Exclude 不包括 ☐ Carport 停車間 ☐ Basement 地庫 ☐ Refuge Floor 防火層 ☐ Podium 平台)
	Composite 綜合用途		m 米 ☐ (Not more than 不多於)
			mPD 米(主水平基準上) ☐ (Not more than 不多於)
			Storeys(s) 層 ☐ (Not more than 不多於) (☐ Include 包括 ☐ Exclude 不包括 ☐ Carport 停車間 ☐ Basement 地庫 ☐ Refuge Floor 防火層 ☐ Podium 平台)
(iv) Site coverage 上蓋面積	44 % ☒ About 約		
(v) No. of units 單位數目			
(vi) Open space 休憩用地	Private 私人	sq.m 平方米 ☐ Not less than 不少於	
	Public 公眾	sq.m 平方米 ☐ Not less than 不少於	

Note: The information in the Gist of Application above is provided by the applicant for easy reference of the general public. Under no circumstances will the Town Planning Board accept any liabilities for the use of the information nor any inaccuracies or discrepancies of the information provided. In case of doubt, reference should always be made to the submission of the applicant.

註：上述申請摘要的資料是由申請人提供以方便市民大眾參考。對於所載資料在使用上的問題及文義上的歧異，城市規劃委員會概不負責。若有任何疑問，應查閱申請人提交的文件。

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Supplementary Planning Statement

1. The applicant seeks planning permission from the Town Planning Board (the TPB) under Section 16 of the Town Planning Ordinance for Place of Recreation, Sports or Culture for a Period of 5 Years (the proposed development) at Lot 1634 RP (Part) in D.D.107 and Adjoining Government Land, Kam Tin, Yuen Long, New Territories (the Site).
2. The Site falls within an area zoned “Village Type Development” (“AGR”) on the Approved Kam Tin North Outline Zoning Plan (OZP) No. S/YL-KTN/11, which is accessible via the local access from Sha Po Tsuen Road. According to the Notes for “V” zone of the OZP, ‘Place of Recreation, Sports or Culture’ is a Column 2 use which requires permission from the Town Planning Board.

Background of the Applicant

3. The applicant, Sha Po Tsuen Fa Pau Society (the Society), has been registered under the Societies Ordinance (Section 5A(1), Cap. 151) since 2007 (Certificate at **Appendix 1**). The Society is operated by the villagers of Sha Po Tsuen on a non-profit basis.
4. The preparation of Fa Pau and the celebration of the Tin Hau Festival have long been regarded as important traditional rituals in the New Territories, including Sha Po Tsuen as one of the indigenous villages. Furthermore, the Tin Hau Festival was inscribed into the list of Intangible Cultural Heritage in Hong Kong in 2021¹. Established by a group of the residents of Sha Po Tsuen, the Society aims to achieve the following objectives :
 - **Cultural Preservation:** Dedicated to safeguard intangible cultural heritage and local indigenous traditions through the participation in the preparation of Fa Pau (花炮, or paper floral tributes), dragon and lion dances as well as the exhibition and parade for Tin Hau Festival (天后寶誕).

¹ See Hong Kong Intangible Cultural Heritage Database at <https://www.hkichdb.gov.hk/en/item.html?9d453dfd-aa75-4033-b853-00808b7bcd93>

- **Community Solidarity:** Aiming to unite and strengthen the bonds among Sha Po Tsuen residents and the wider Yuen Long rural community through active engagement and networking.
 - **Spiritual Tradition:** Upholding the practice of celebrating deities (such as Tin Hau) to express gratitude, seek divine protection, and pray for the continued peace and prosperity of the region.
5. Each year in the third lunar month, the Society would lead the preparation of Fa Pau for the exhibition and parade during the Tin Hau Festival which is a keynote event of the Society. The exhibition and parade of Tin Hau Festival is jointly organised by other villages in Shap Pat Heung with about 40 teams to participate each year. In addition, the Society coordinates the recruitment of villagers to perform dragon and lion dances during the Lunar New Year. Being held once in ten years, the Society takes part in the Ta Chiu Celebration in Kam Tin Heung (錦田打醮).
6. Throughout the year, the Site is open to villagers for recreational and social purposes, such as gatherings and game playing. Other occasional events, including festival celebrations of the Mid-Autumn Festival and charity events such as the distribution of “lucky bags” and Pun Choi feasts, are also arranged for the public.
7. Through these traditional customs, the Society promotes community cohesion among residents of Sha Po Tsuen and contributes to the preservation and transmission of intangible cultural heritage. Given that the surrounding area of Sha Po Tsuen is designated for public housing and potential private housing projects, as announced in the 2025 Policy Address, the continuation of such social and cultural practices will strengthen the village’s distinctive character and underscore the historical significance of the Sha Po area.
8. The details of the history, objectives and activities of the Society are attached as **Appendix 2**.

Development Proposal

9. The Site, with a site area of 428m², is bounded by the slope to the north, a car park to the east and the refuse collection point (RCP) to the west. It consists of nine

single storey temporary structures for office and communal hub, electricity meter room and seven of which are for store rooms, comprising a total floor area of 190m² and a building height of not more than 4m. The store rooms are the containers used to store paper materials, bamboos for flower plaque (花牌), musical instruments, dragon and lion dances costumes, and furniture for Pun Choi feast. The open area (about 238m²) is used for preparation of Fa Pau which is usually more than 5m high, and other occasional events such as dragon and lion dance practice and pun choi feast. No open storage use will be conducted at any time during the planning approval period. Throughout the year, the site is also used for recreational and social activities by the villagers. The premises is open from 7:00 a.m. to 11:00 p.m. on Mondays to Sundays, including public holidays. The occasional events such as festival celebrations and religious functions will not exceed a period of two months and no site formation works will be carried out. The layout plan and land status plan are shown at **Plans 1 and 2** respectively.

10. Currently there is no clear delineation between the Site and the vehicular access to the public vehicle park and RCP, which are both hard-paved. To ensure the users' safety when using the outdoor area and accessing to the storage room, chain barrier will be set up to clearly demarcate the Site boundary fronting the vehicular access.
11. As the Society is run by villagers of Sha Po Tsuen serving the same community, the villagers could access to the Site on foot from their homes which are within walking distance. In terms of goods delivery for daily operation and other occasional events preparation, 1 loading/unloading space for light goods vehicle is proposed for the applied use. Swept path analysis is shown as **Plan 3**.
12. According to the photo record of the Lands Department (**Appendix 3**), the site was paved between 2010 and 2011 while the structures were erected between 2011 and 2017. As there is no previous application for the applied use at the site, the Society would like to seek regularisation for the structures to comply with relevant regulations and lease conditions.

Planning Justifications

13. The proposed development could preserve and promote the long history of the intangible cultural heritage and local indigenous traditions, specifically through the preparation of Fa Pau, as well as the participation in the exhibition and parade for

Tin Hau Festival. Through these activities as well as other occasional events, the proposed development could serve the local community and strengthen the bonding.

14. Although the applied use is not entirely in line with the planning intention of “V” zone, it serves as a place for traditional and community activities during festive days and gathering space for the residents on normal days. As the premises is small in scale, it is compatible with the surrounding area which is mainly village houses. Also, considering that the applied use is temporary in nature, it will not jeopardise the long-term planning intention of the “V” zone for development of Small Houses. The applicant is also committed to terminate the applied use and vacate the Site should there be any approved Small House development(s) at the Site in the future.
15. In terms of drainage aspect, the majority of Sha Po Tsuen, including the site, has already been hard paved. As Sha Po Tsuen is well connected by public drainage channels encircling the village along Sha Po Tsuen Road, and is served by the Sha Po Tsuen Stormwater Pumping Station at the southwest corner of the village, flood risk is not anticipated. Drainage proposal is attached as **Appendix 4**.
16. Regarding traffic aspect, since the users are mostly villagers and the goods delivery happens mainly on festive days, the traffic generation and attraction by the applied use is considered minimal.
17. Regarding environmental aspect, the Fa Pau is handcrafted in traditional way so that no workshop activity will occur at the site. The Society should strictly follow all the environmental protection/pollution control ordinances, for instance, the Noise Control Ordinance to minimise disturbance to nearby villagers. Occasional events such as the practice of parade and lion dance, which may involve the use of musical instruments, public announcement system, portable loud speaker or any form of audio amplification system, will be conducted on seasonal basis. While these activities will be restricted to 7:00 am to 11:00 pm on Mondays to Saturdays, surrounding villagers will be consulted in advance.
18. Since there is no tree in the site, the applied use would not affect any existing vegetation. No adverse landscape impact is expected from the applied use.
19. In conclusion, the applied use is considered beneficial to the community,

compatible with the surrounding village environment and will not pose adverse drainage, traffic, environmental and landscape impacts to the surroundings.

Tensor Planning and Surveying Limited

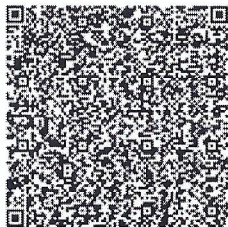
April 2026

Appendices

Appendix 1	Certificate of Registration of a Society under the Societies Ordinance
Appendix 2	Information about the Society
Appendix 3	Aerial Photo Record of Lands Department
Appendix 4	Drainage Proposal

Appendix 1

Certificate of Registration of a Society under the Societies Ordinance



SOCIETIES ORDINANCE
(SECTION 5A(1), CHAPTER 151, LAWS OF HONG KONG)

社團條例
(香港法例第 151 章第 5A(1)條)

CERTIFICATE OF REGISTRATION OF A SOCIETY
社 團 註 冊 證 明 書

It is hereby certified that the society known as
茲 證 明 名 為

SHA PO TSUEN FA PAU SOCIETY
沙埔村花炮會

(Name of society) (社團名稱)

of

新界 元朗 沙埔村 22 號

地址在

(Address of society) (社團地址)

之社團

is registered in accordance with the provisions of section 5A(1) of the Societies Ordinance
已 按 照 社 團 條 例 第 5A(1) 條 之 規 定 註 冊 。

On the 25th day of September, 2025
二 零 二 五 年 九 月 二 十 五 日



Society registered on 2007-08-02
社團於 2007-08-02 登記成立

(WONG Ping-yi, Pinkie)

Assistant Societies Officer
助理社團事務主任王冰兒

Appendix 2

Information about the Society

沙埔村花炮會成立宗旨及目的

元朗沙埔村花炮會成立於 2007 年 8 月，是沙埔村居民自發組成的新界元朗地區慶祝傳統節日其中一組織，致力於傳承非物質文化遺產及本土傳統文化。該會積極參與區內外活動，其中每年的元朗十八鄉天后寶誕會景巡遊及區內慶典活動，與各村團體組織共同慶祝，目的在於團結村民、祈求合境平安，並延續搶花炮/抽花炮的非物質文化遺產傳統。

成立宗旨與目的：

慶祝神誕：藉慶祝天后誕等節日，酬謝神恩，求神庇佑。

團結村民：聯繫元朗村民，增強凝聚力。

文化傳承：保留節慶文化、參與巡遊匯演、龍獅藝表演及花炮文化等等。

沙埔村花炮會近年活動簡介

2026 年 03 月 03 日

參與錦田鄉洪聖誕抽得第 5 炮

2026 年 02 月 28 日

沙埔村 2026「馬上好喜來」新春暨敬老盆菜宴

2026 年 02 月 18 日

農曆新年開年醒獅團拜

2026 年 01 月 23 日

參與慶祝丙午年元朗十八鄉慶祝天后誕第一次籌備會議

2025 年 12 月 16 日

參與錦田鄉十年一屆酬恩建醮賀醮活動

2025 年 10 月 24 日

派發福袋活動

2025 年 09 月 24 日

派發福袋活動

2025 年 08 月 04 日

派發麵包蛋糕活動

2025 年 08 月 01 日

派發麵包蛋糕活動

2025 年 07 月 28 日

派發麵包蛋糕活動

2025 年 07 月 14 日

派發福袋活動

2025 年 05 月 27 日

派發愛心糰活動

2025 年 02 月 15 日

沙埔村 2025「全運熊貓賀新禧」暨敬老盆菜宴

2025 年 01 月 30 日

農曆新年開年醒獅團拜

沙埔村花炮會活動

沙埔村花炮會，除協助在沙埔村內活動，亦參與在元朗區參與不同活動；包括協助政府宣傳、節日慶典、錦田鄉元宵及賀醮、元朗十八鄉天后誕滙景巡遊等等，以下述沙埔村參與元朗十八鄉天后誕滙景巡遊及活動內容介紹。

元朗十八鄉天后寶誕會景巡遊，是[香港元朗十八鄉](#)一項[天后誕](#)慶祝活動，於每年農曆三月廿三日舉行，由元朗十八鄉暨各花炮會慶祝天后寶誕委員會主辦。

會景巡遊自 1963 年起正式舉辦至今，是元朗最重要的[傳統節慶](#)活動之一。元朗十八鄉各村的花炮會動員老幼村民在[元朗市中心](#)巡遊，很多元朗居民會聚集在巡遊路線兩旁觀賞盛況。作為[新界](#)以至香港最大型的天后誕活動之一，每年吸引不少[香港市區](#)居民和外國旅客專程慕名前來元朗市中心參觀。2021 年，香港天后誕被列入[國家級非物質文化遺產代表性項目](#)。

每年農曆三月廿三日有大約 40 隊伍參加巡遊及到天后廟進行抽丁財炮，沙埔村花炮會亦是其中一隊，各隊花炮會將步行至主禮台接受主禮嘉賓祝賀，主禮嘉賓包括民政事務局局長、元朗民政事務專員及元朗警區指揮官等等。巡遊完畢，各隊伍集合到元朗大樹下天后廟等候抽丁財炮，抽丁財儀式由元朗民政事務專員及元朗警區指揮官主持。





巡遊典禮主禮嘉賓包括：民青局局長、元朗民政事務專員、元朗警區指揮官、立法會議員及區議員等等。



元朗民政事務專員主持抽炮儀式

沙埔村花炮會參天后誕元朗十八鄉匯景巡遊情況

參與團體

十八鄉和其他鄉各村：

- 南邊圍福德堂
- 西邊圍聯慶堂
- 英龍圍仁義堂
- 大圍村花炮會
- 舊墟花炮會
- 山貝村林仁興堂
- 涌口村花炮會
- 瓦窰頭村福勝堂
- 塘頭埔村宏仁堂
- 東成里玉皇觀音樓
- 楊屋村花炮會
- 下攸田村福慶堂
- 港頭村花炮會
- 馬田村尚武堂
- 馬田壘花炮會
- 田寮村四慶堂
- 深涌村同慶堂
- 木橋頭花炮會
- 白沙村五奎堂
- 大旗嶺聯福堂
- 崇正新村三喜堂
- 崇正新村合德堂
- 南坑排新勝堂
- 南坑村花炮會
- 紅棗田村積善堂
- 水蕉老圍曾亮生堂
- 水蕉老圍合慶堂
- 水蕉新村福慶堂
- 黃泥墩花炮會
- 大棠村青年團
- 沙埔村花炮會
- 逢吉鄉花炮會
- 大江埔聯慶堂
- 天德堂花炮會
- 八鄉錦上路福德堂
- 廈村鄉東頭三村蕭醮興龍獅會
- 天水圍何城花炮會



舞龍陣沙埔村花炮會於沙埔村大馬路，由人龍陣中的人龍舞，舞龍陣中。



沙埔村花炮會於沙埔村大馬路，由人龍陣中的人龍舞，舞龍陣中。



沙埔村花炮會於沙埔村大馬路，由人龍陣中的人龍舞，舞龍陣中。



沙埔村花炮會於沙埔村大馬路，由人龍陣中的人龍舞，舞龍陣中。







以佛光山會場為起點，平安出關後，隨即轉往大港，結束當天的活動。

聖母廟的信徒們在出關後，其中一位信徒在出關後，隨即轉往大港，結束當天的活動。

Appendix 3

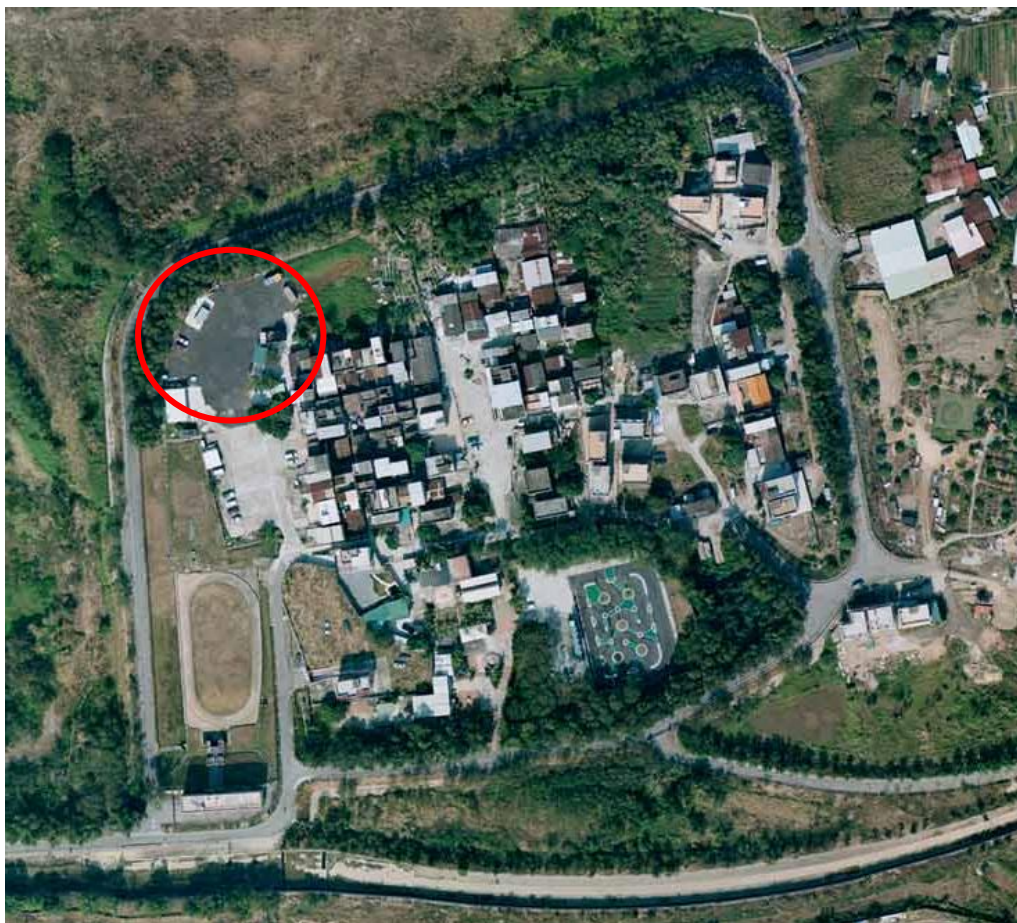
Aerial Photo Record of Lands Department



Source: CS26126 by Survey & Mapping Office, Lands Department (LandsD)
Taken on 24.11.2009



Source: CW85972 by Survey & Mapping Office, LandsD
Taken on 3.5.2010



Source: CS32475 by Survey & Mapping Office, LandsD
Taken on 19.1.2011



Source: CS43219 by Survey & Mapping Office, LandsD
Taken on 21.6.2013



Source: E023619C by Survey & Mapping Office, LandsD
Taken on 29.4.2017

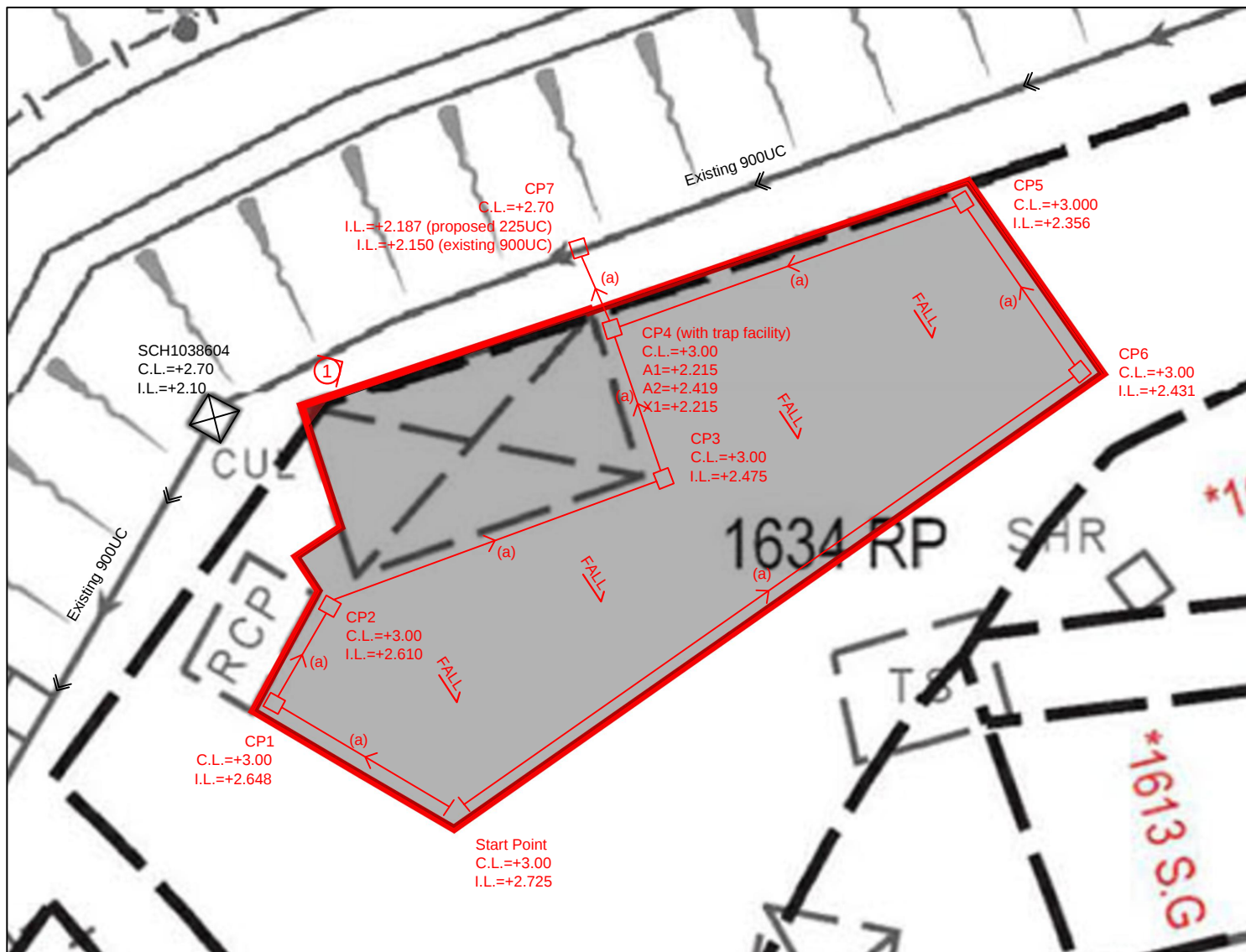


Recent Site Condition

Source: E257343C by Survey & Mapping Office, LandsD
Taken on 26.5.2025

Appendix 4

Drainage Proposal



Note:

1. Catchpits (CP4) with desilting facility shall follow CEDD standard drawing No. C2406I.

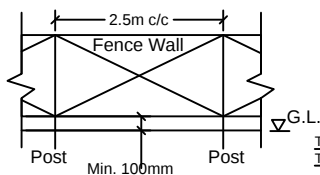
2. Catchpit and UC follows Typical Details of Geotechnical Manual for Slope Fig.8.10 and Fig.8.11 respectively.

3. Fence Wall to be erected (if any) shall be Open-bottom type.

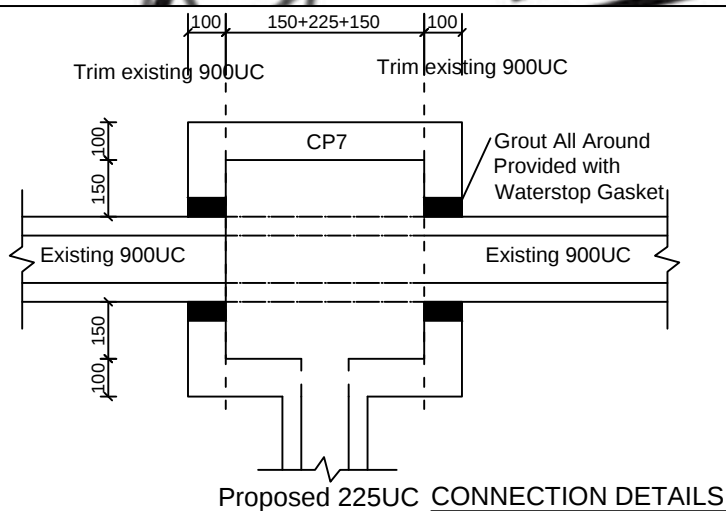
4. No site formation works/ filling works to be carried out..

LEGEND

- ☒ CP Existing Catchpit
- Existing 900UC
- ☐ CP Proposed Catchpit
- (a) Proposed 225UC (1:100) with Cast Iron Cover
- ① Photo Viewport



TYPICAL DETAIL OF OPEN-BOTTOM TYPE FENCE WALL



正宏工程顧問公司

CHING WAN ENGINEERING CONSULTANT COMPANY

Project:
TEMPORARY PLACE OF RECREATION, SPORTS OR CULTURE
WITH ANCILLARY FACILITIES FOR A PERIOD OF 5 YEARS at
LOTS 1634 PR (PART) IN D.D. 107, SHA PO TSUEN, YUEN LONG,
NEW TERRITORIES

(Application Number:)

Title:

Drainage Proposal - LAYOUT

D01-1

Drawn by:

DM

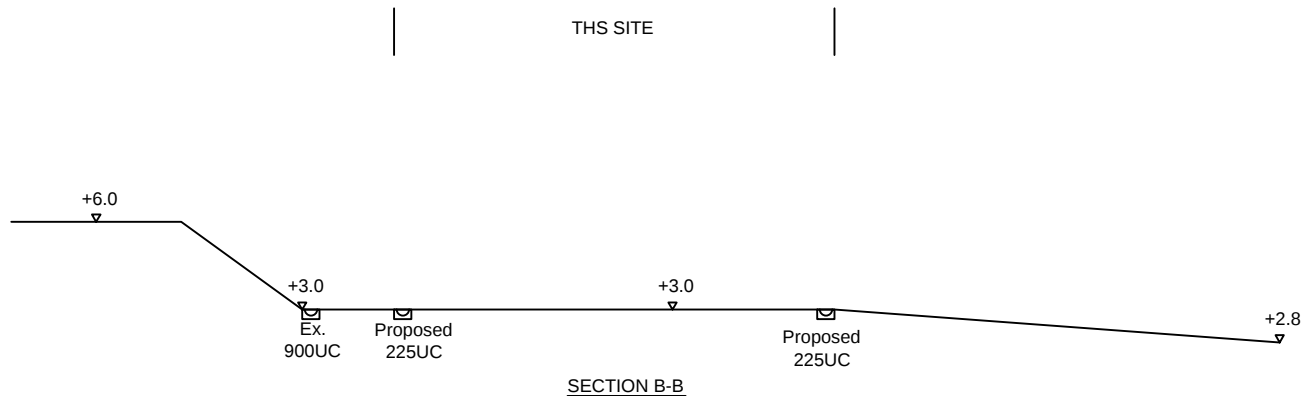
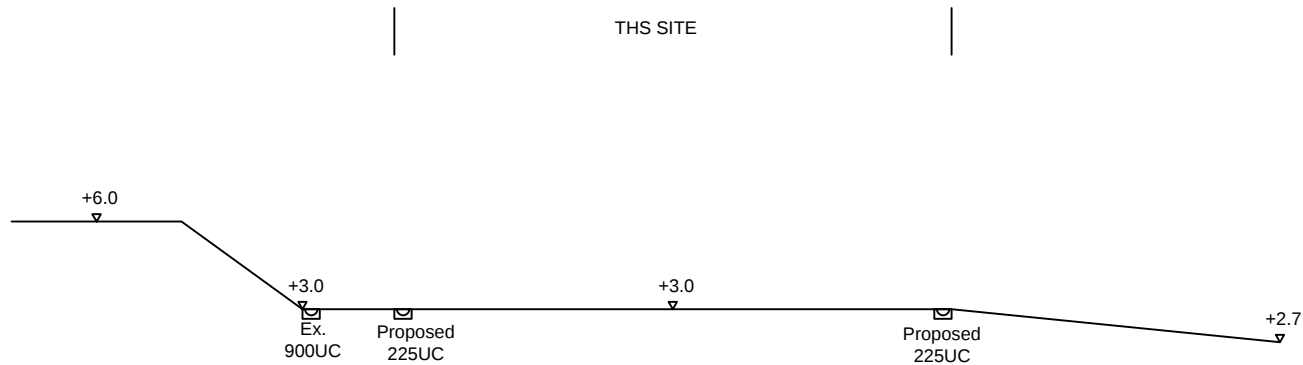
Date:

8-4-2026

Check by:

DM

Scale:



正宏工程顧問公司

CHING WAN ENGINEERING CONSULTANT COMPANY

Project:
TEMPORARY PLACE OF RECREATION, SPORTS OR CULTURE
WITH ANCILLARY FACILITIES FOR A PERIOD OF 5 YEARS at
LOTS 1634 PR (PART) IN D.D. 107, SHA PO TSUEN, YUEN LONG,
NEW TERRITORIES

(Application Number:)

Title:

Drainage Proposal -
SECTIONS

D03

Drawn by:

DM

Date:

6-4-2026

Check by:

DM

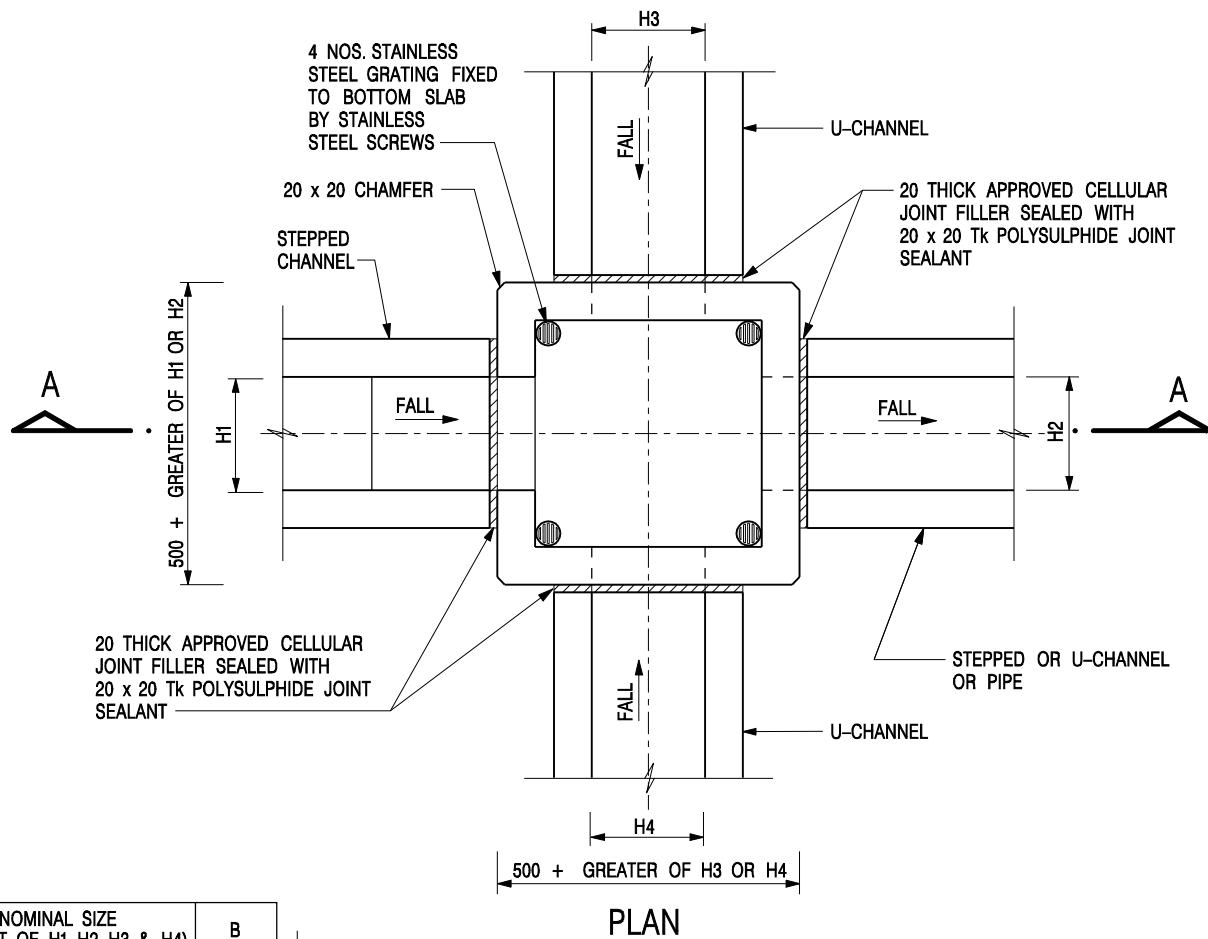
Scale:

Photo 1

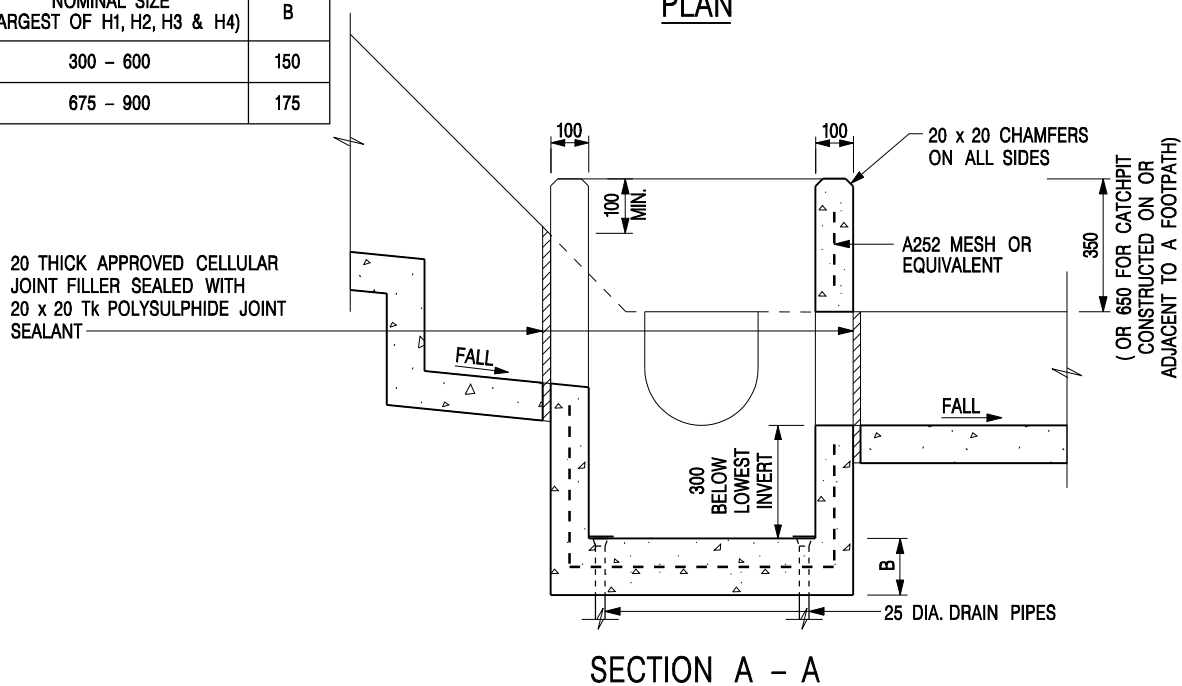


Total Catchment Area, Area	= 557	m ²	(C= 0.95)	L= 13.73	m
Calculation of Design Runoff of the Proposed Development, For the design of drains inside the site					
Σ Q	=	Σ 0.278 C i A			
A	= 557	m ²			
	= 557				
	= 0.000557	km ²			
t	= 0.14465 L/ H ^{0.2} A ^{0.1}				
	= 0.14465*13.73/1 ^{0.2} *557 ^{0.1}				
	= 1.055	min			
i	= 1.16*a/(t+b) ^c	(50 yrs return period, Table 3a, Corrigendum 2024,			
	= 1.16*505.5/(1.055+3.29) ^{0.355}	SDM) and (16% increase due to climate change)			
	= 348.1	mm/hr			
Therefore, Q1	= 0.278*0.95*348.1*0.000557/0.9	(0.9 factor is adopted for sedimentation)			
	= 0.0569	m ³ /sec			
	= 3414	lit/min			
<u>Provide 225UC (1:100)</u>					

(1) Refer to the latest CEDD Standard Drawings for the details of U-shaped (U) and half-round (HR) channels.



NOMINAL SIZE (LARGEST OF H1, H2, H3 & H4)	B
300 - 600	150
675 - 900	175

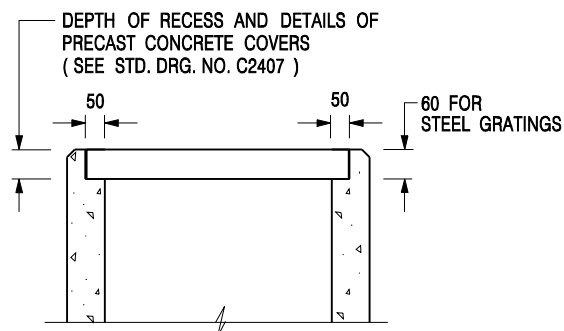


NOTES:

1. ALL DIMENSIONS ARE IN MILLIMETRES.
2. REFER TO SHEET 2 FOR OTHER NOTES.

CATCHPIT WITH TRAP
(SHEET 1 OF 2)

-	FORMER DRG. NO. C2406J.	Original Signed	03.2015
REF.	REVISION	SIGNATURE	DATE
 CIVIL ENGINEERING AND DEVELOPMENT DEPARTMENT			
SCALE 1 : 20		DRAWING NO. C2406 /1	
DATE JAN 1991			



ALTERNATIVE TOP SECTION FOR PRECAST CONCRETE COVERS / GRATINGS

NOTES:

1. ALL DIMENSIONS ARE IN MILLIMETRES.
2. ALL CONCRETE SHALL BE GRADE 20 /20.
3. CONCRETE SURFACE FINISH SHALL BE CLASS U2 OR F2 AS APPROPRIATE.
4. FOR DETAILS OF JOINT, REFER TO STD. DRG. NO. C2413.
5. CONCRETE TO BE COLOURED AS SPECIFIED.
6. UNLESS REQUESTED BY THE MAINTENANCE PARTY AND AS DIRECTED BY THE ENGINEER, CATCHPIT WITH TRAP IS NORMALLY NOT PREFERRED DUE TO PONDING PROBLEM.
7. UPON THE REQUEST FROM MAINTENANCE PARTY, DRAIN PIPES AT CATCHPIT BASE CAN BE USED BUT THIS IS FOR CATCHPITS LOCATED AT SLOPE TOE ONLY AND AS DIRECTED BY THE ENGINEER.
8. FOR CATCHPITS CONSTRUCTED ON OR ADJACENT TO A FOOTPATH, STEEL GRATINGS (SEE DETAIL 'A' ON STD. DRG. NO. C2405 /2) OR CONCRETE COVERS (SEE STD. DRG. NO. C2407) SHALL BE PROVIDED AS DIRECTED BY THE ENGINEER.
9. IF INSTRUCTED BY THE ENGINEER, HANDRAILING (SEE DETAIL 'J' ON STD. DRG. NO. C2405 /5; EXCEPT ON THE UPSLOPE SIDE) IN LIEU OF STEEL GRATINGS OR CONCRETE COVERS CAN BE ACCEPTED AS AN ALTERNATIVE SAFETY MEASURE FOR CATCHPITS NOT ON A FOOTPATH NOR ADJACENT TO IT. TOP OF THE HANDRAILING SHALL BE 1 000 mm MIN. MEASURED FROM THE ADJACENT GROUND LEVEL.
10. MINIMUM INTERNAL CATCHPIT WIDTH SHALL BE 1 000 mm FOR CATCHPITS WITH A HEIGHT EXCEEDING 1 000 mm MEASURED FROM THE INVERT LEVEL TO THE ADJACENT GROUND LEVEL. AND, STEP IRONS (SEE DSD STD. DRG. NO. DS1043) AT 300 c/c STAGGERED SHALL BE PROVIDED. THICKNESS OF CATCHPIT WALL FOR INSTALLATION OF STEP IRONS SHALL BE INCREASED TO 150 mm.
11. FOR RETROFITTING AN EXISTING CATCHPIT WITH STEEL GRATING, SEE DETAIL 'G' ON STD. DRG. NO. C2405 /4.
12. SUBJECT TO THE APPROVAL OF THE ENGINEER, OTHER MATERIALS CAN ALSO BE USED AS COVERS / GRATINGS.

A	MINOR AMENDMENT.	Original Signed	04.2016
-	FORMER DRG. NO. C2406J.	Original Signed	03.2015
REF.	REVISION	SIGNATURE	DATE

**CATCHPIT WITH TRAP
(SHEET 2 OF 2)**



**CIVIL ENGINEERING AND
DEVELOPMENT DEPARTMENT**

SCALE 1 : 20

DATE JAN 1991

DRAWING NO.

C2406 /2A

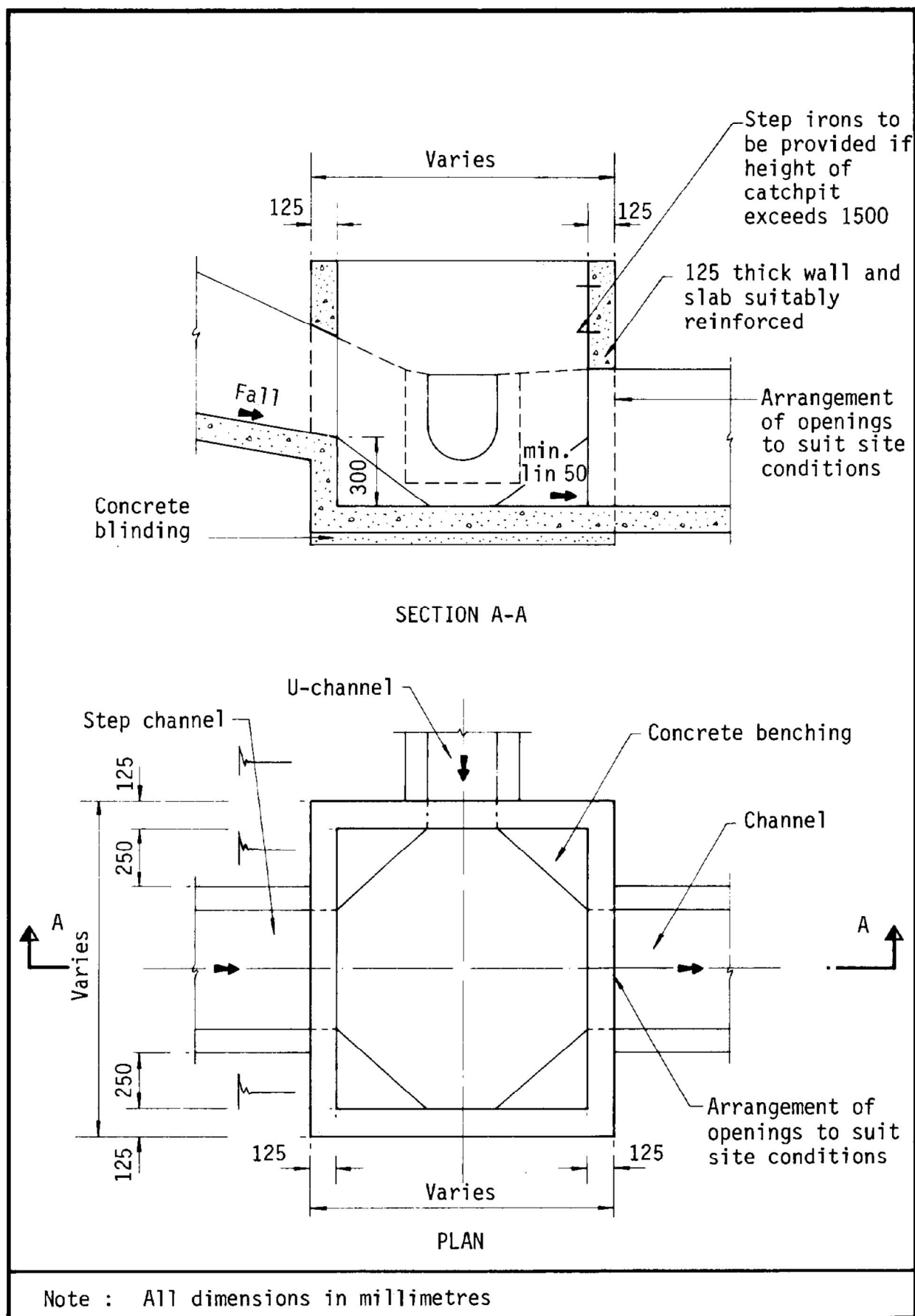
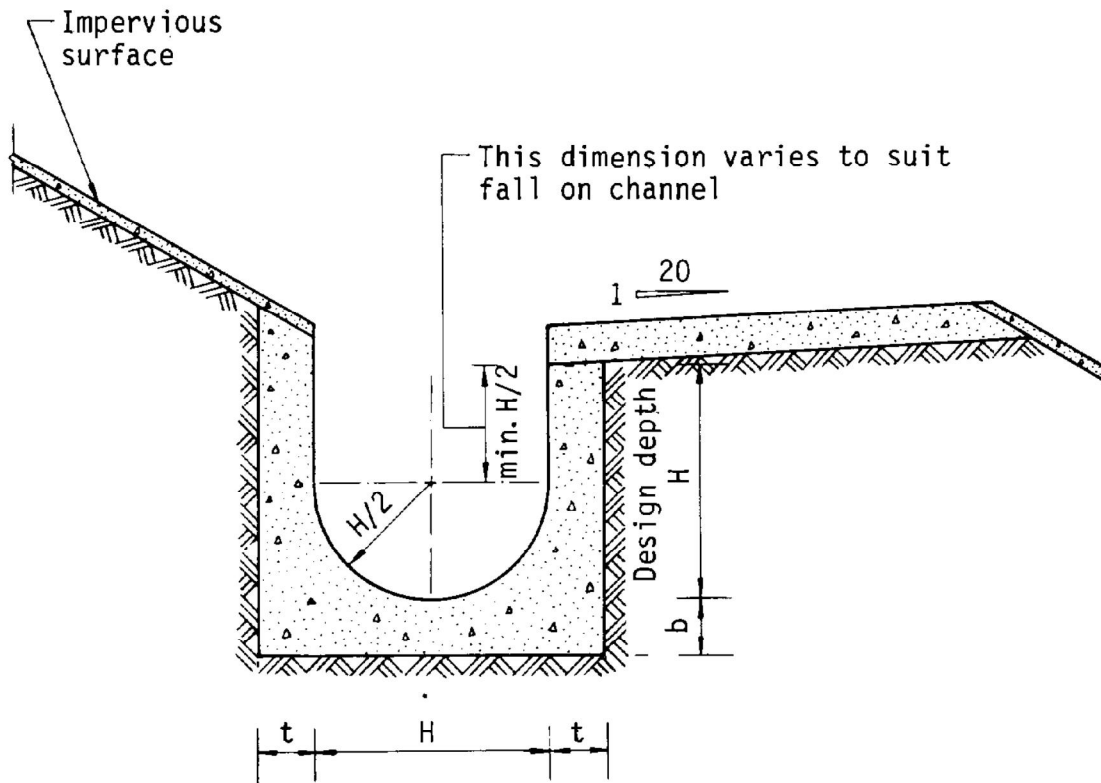


Figure 8.10 - Typical Details of Catchpits



Dimensions of U - channel

Nominal size of channel H (mm)	Thickness t (mm)	Thickness b (mm)
225 to 600	150	150
675 to 1200	175	225

Figure 8.11 - Typical U-channel Details

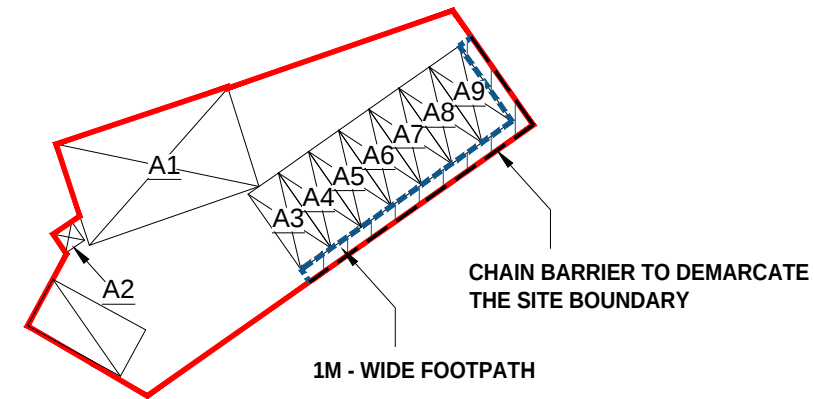
List of Plans

Plan 1	Layout Plan
Plan 2	Location Plan
Plan 3	Land Status Plan
Plan 4	Swept Path Analysis

DEVELOPMENT PARAMETERS

APPLICATION SITE AREA	:	428 m ²	(ABOUT)
COVERED AREA	:	190 m ²	(ABOUT)
UNCOVERED AREA	:	238 m ²	(ABOUT)
PLOT RATIO	:	0.4	(ABOUT)
SITE COVERAGE	:	44%	(ABOUT)
NO. OF STRUCTURE	:	9	
DOMESTIC GFA	:	NOT APPLICABLE	
NON-DOMESTIC GFA	:	190 m ²	(ABOUT)
TOTAL GFA	:	190 m ²	(ABOUT)
BUILDING HEIGHT	:	4 m	(NOT MORE THAN)
NO. OF STOREY	:	1	(NOT MORE THAN)

STRUCTURE	USE	COVERED AREA	GFA	BUILDING HEIGHT
A1	OFFICE AND COMMUNAL HUB	83 m ² (ABOUT)	83 m ² (ABOUT)	4 m (NOT MORE THAN) (1-STOREY)
A2	ELECTRICITY METER ROOM	2 m ² (ABOUT)	2 m ² (ABOUT)	3 m (NOT MORE THAN) (1-STOREY)
A3	STORE ROOM	15 m ² (ABOUT)	15 m ² (ABOUT)	3 m (NOT MORE THAN) (1-STOREY)
A4	STORE ROOM	15 m ² (ABOUT)	15 m ² (ABOUT)	3 m (NOT MORE THAN) (1-STOREY)
A5	STORE ROOM	15 m ² (ABOUT)	15 m ² (ABOUT)	3 m (NOT MORE THAN) (1-STOREY)
A6	STORE ROOM	15 m ² (ABOUT)	15 m ² (ABOUT)	3 m (NOT MORE THAN) (1-STOREY)
A7	STORE ROOM	15 m ² (ABOUT)	15 m ² (ABOUT)	3 m (NOT MORE THAN) (1-STOREY)
A8	STORE ROOM	15 m ² (ABOUT)	15 m ² (ABOUT)	3 m (NOT MORE THAN) (1-STOREY)
A9	STORE ROOM	15 m ² (ABOUT)	15 m ² (ABOUT)	3 m (NOT MORE THAN) (1-STOREY)
TOTAL		190 m ² (ABOUT)	190 m ² (ABOUT)	



PARKING AND LOADING/ UNLOADING PROVISIONS

NO. OF LIGHT GOODS VEHICLES L/UL SPACE : 1
DIMENSIONS OF L/UL SPACE : 7 m (L) X 3.5 m (W)

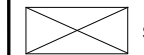


- ALL DIMENSIONS ARE IN MILLIMETER EXCEPT OTHERWISE NOTED
- DO NOT SCALE DRAWING

LEGEND



APPLICATION SITE



STRUCTURE



L/UL SPACE
(Light Goods Vehicles)
3.5 m (W) X 7 m (L)

-	LAYOUT PLAN	01 APR 2026

REVISION		
	name	
drawn		- DATE
checked	-	- DATE
approved	-	- DATE

contract no. -
project no. DD107

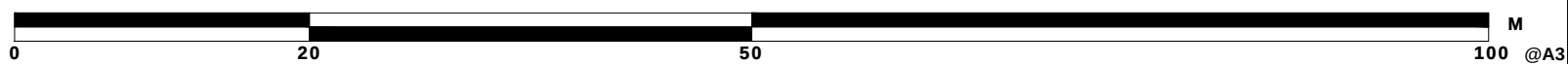
TITLE :
TEMPORARY PLACE OF RECREATION, SPORTS
OR CULTURE WITH ANCILLARY FACILITIES FOR A
PERIOD OF 5 YEARS

SITE LOCATION :
LOTS 1634 PR (PART) IN D.D. 107, SHA PO
TSUEN, YUEN LONG, NEW TERRITORIES

drawing title.

LAYOUT PLAN

drawing no.	rev.	scale
PLAN 1	-	N.T.S.



LOCATION OF THE APPLICATION SITE

APPLICATION SITE AREA : 428 m² (ABOUT)

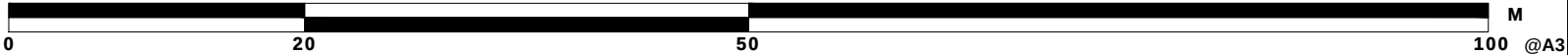
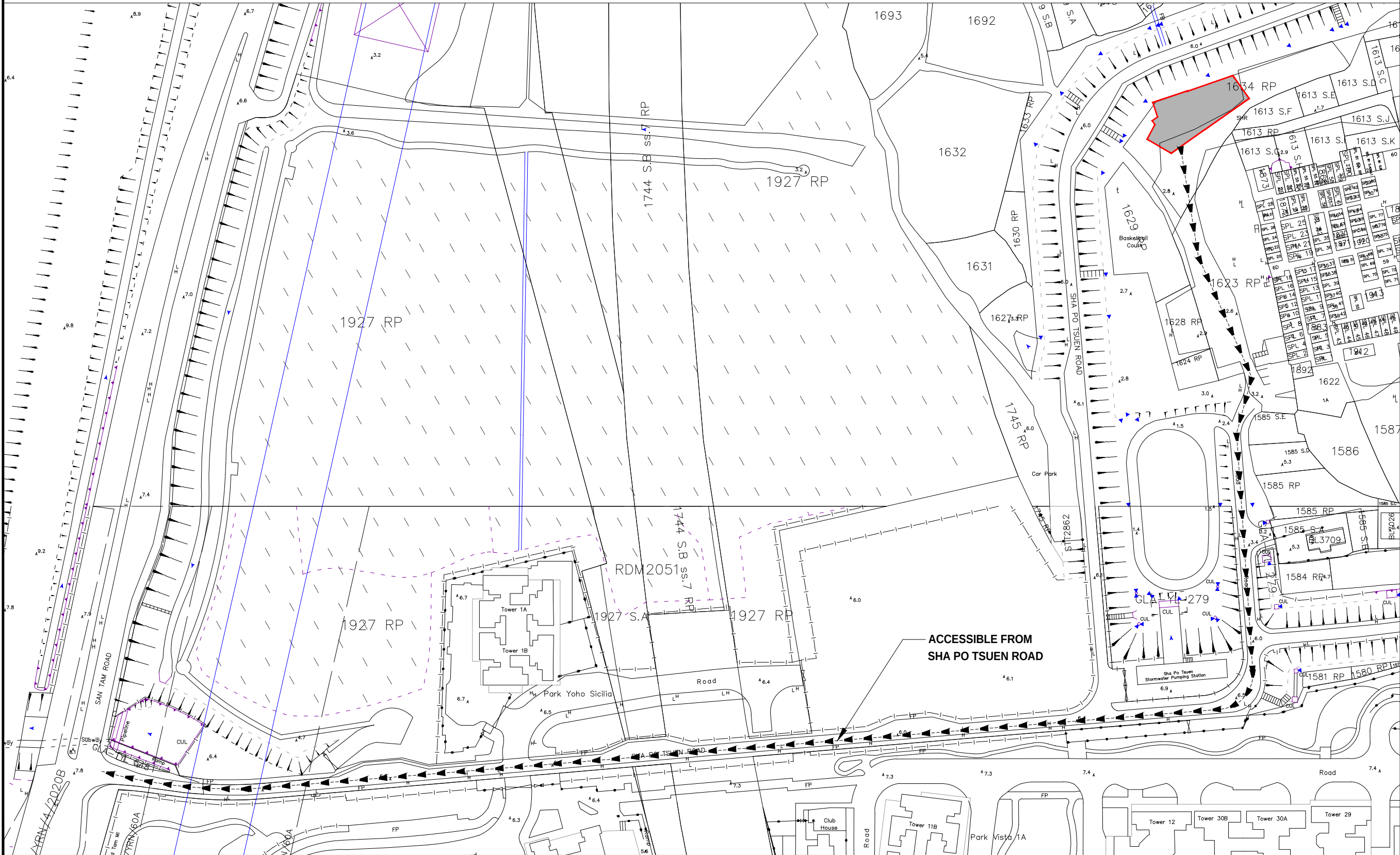
VEHICULAR ACCESS

ACCESSIBLE FROM SHA PO TSUEN ROAD

- ALL DIMENSIONS ARE IN MILLIMETER EXCEPT OTHERWISE NOTED
- DO NOT SCALE DRAWING

LEGEND

- APPLICATION SITE
- ACCESS ROUTE

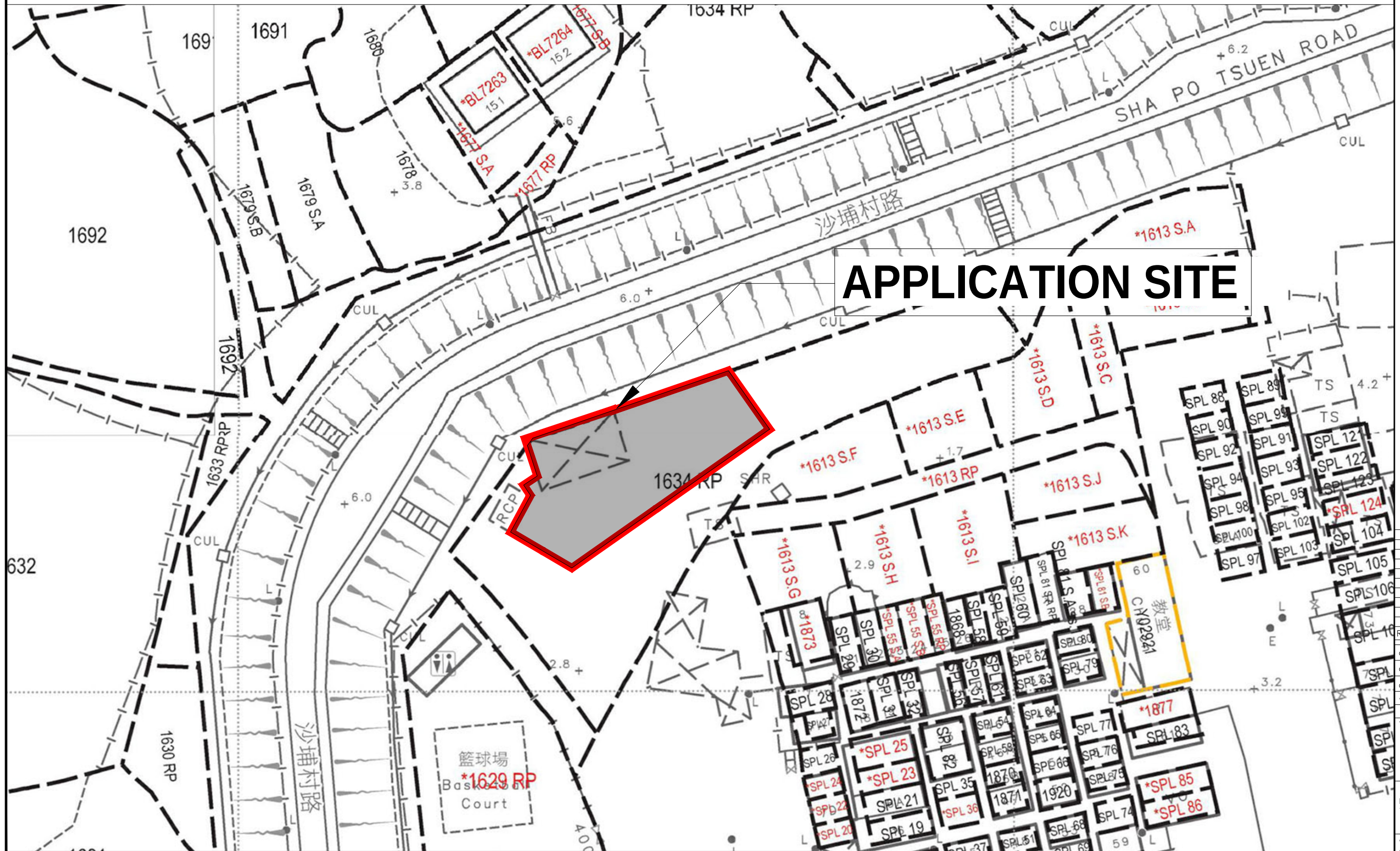


LAYOUT PLAN		08 APR 2026
REVISION		
drawn	name	DATE
checked	-	DATE
approved	-	DATE
contract no. -		
project no. DD107		
TITLE : TEMPORARY PLACE OF RECREATION, SPORTS OR CULTURE WITH ANCILLARY FACILITIES FOR A PERIOD OF 5 YEARS		
SITE LOCATION : LOTS 1634 PR (PART) IN D.D. 107, SHA PO TSUEN, YUEN LONG, NEW TERRITORIES		
drawing title. LOCATION PLAN		
drawing no. PLAN 2	rev. -	scale N.T.S.

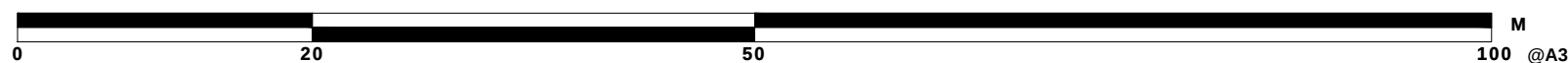
APPLICATION SITE AREA	:	428 m ²	(ABOUT)
SITE AREA	:	428 m ²	(ABOUT)
AREA OF PRIVATE LAND	:	426 m ²	(ABOUT)
AREA OF GOVERNMENT LAND	:	2 m ²	(ABOUT)

LEGEND

	APPLICATION SITE
	PRIVATE LAND
	GOVERNMENT LAND



APPLICATION SITE



-	LAYOUT PLAN	01 APR 2026
REVISION		
	name	
drawn		- DATE
checked	-	- DATE
approved	-	- DATE
contract no. -		
project no. DD107		
TITLE :		
TEMPORARY PLACE OF RECREATION, SPORTS OR CULTURE WITH ANCILLARY FACILITIES FOR A PERIOD OF 5 YEARS		
SITE LOCATION :		
LOTS 1634 PR (PART) IN D.D. 107, SHA PO TSUEN, YUEN LONG, NEW TERRITORIES		
drawing title.		
LAND STATUS PLAN		
drawing no.	rev.	scale
PLAN 3	-	N.T.S.

SWEPT PATH ANALYSIS	
TYPE OF VEHICLE	: LIGHT GOODS VEHICLE
DIMENSION OF VEHICLE	: 2.3 m (W) X 6.45 m (L)
SWEPT PATH GENERATED BY AUTODESK VEHICLE TRACKING	

SWEPT PATH ANALYSIS	
TYPE OF VEHICLE	: LIGHT GOODS VEHICLE
DIMENSION OF VEHICLE	: 2.3 m (W) X 6.45 m (L)
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SWEPT PATH GENERATED BY AUTODESK VEHICLE TRACKING	

[illegible]

LEGEND		
		APPLICATION SITE
		STRUCTURE
		L/UL SPACE (Light Goods Vehicles) 3.5 m (W) X 7 m (L)

-	LAYOUT PLAN	01 APR 2026

REVISION		
drawn	name	-
		DATE
checked	-	DATE
approved	-	DATE
contract no. -		
project no. PD107		

TITLE : TEMPORARY PLACE OF RECREATION, SPORTS OR CULTURE WITH ANCILLARY FACILITIES FOR A PERIOD OF 5 YEARS		
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SITE LOCATION : LOTS 1634 PR (PART) IN D.D. 107, SHA PO TSUEN, YUEN LONG, NEW TERRITORIES		
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drawing title.		
SWEEP PATH PLAN		
drawing no.	rev.	scale
PLAN 4	-	N.T.S.

LEGEND		
		APPLICATION SITE
		STRUCTURE
		L/UL SPACE (Light Goods Vehicles) 3.5 m (W) X 7 m (L)

-	LAYOUT PLAN	01 APR 2026

REVISION		
drawn	name	-
		DATE
checked	-	DATE
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contract no. -		
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drawing title.		
SWEEP PATH PLAN		
drawing no.	rev.	scale
PLAN 4	-	N.T.S.

LEGEND		
		APPLICATION SITE
		STRUCTURE
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-	LAYOUT PLAN	01 APR 2026

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drawing title.		
SWEEP PATH PLAN		
drawing no.	rev.	scale
PLAN 4	-	N.T.S.

LEGEND		
		APPLICATION SITE
		STRUCTURE
		L/UL SPACE (Light Goods Vehicles) 3.5 m (W) X 7 m (L)

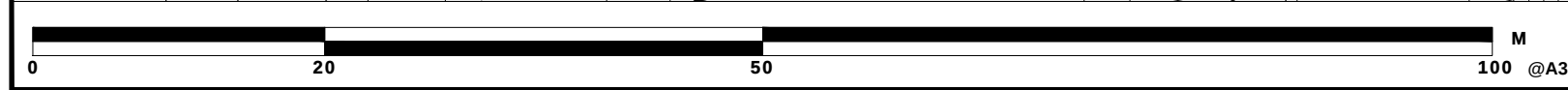
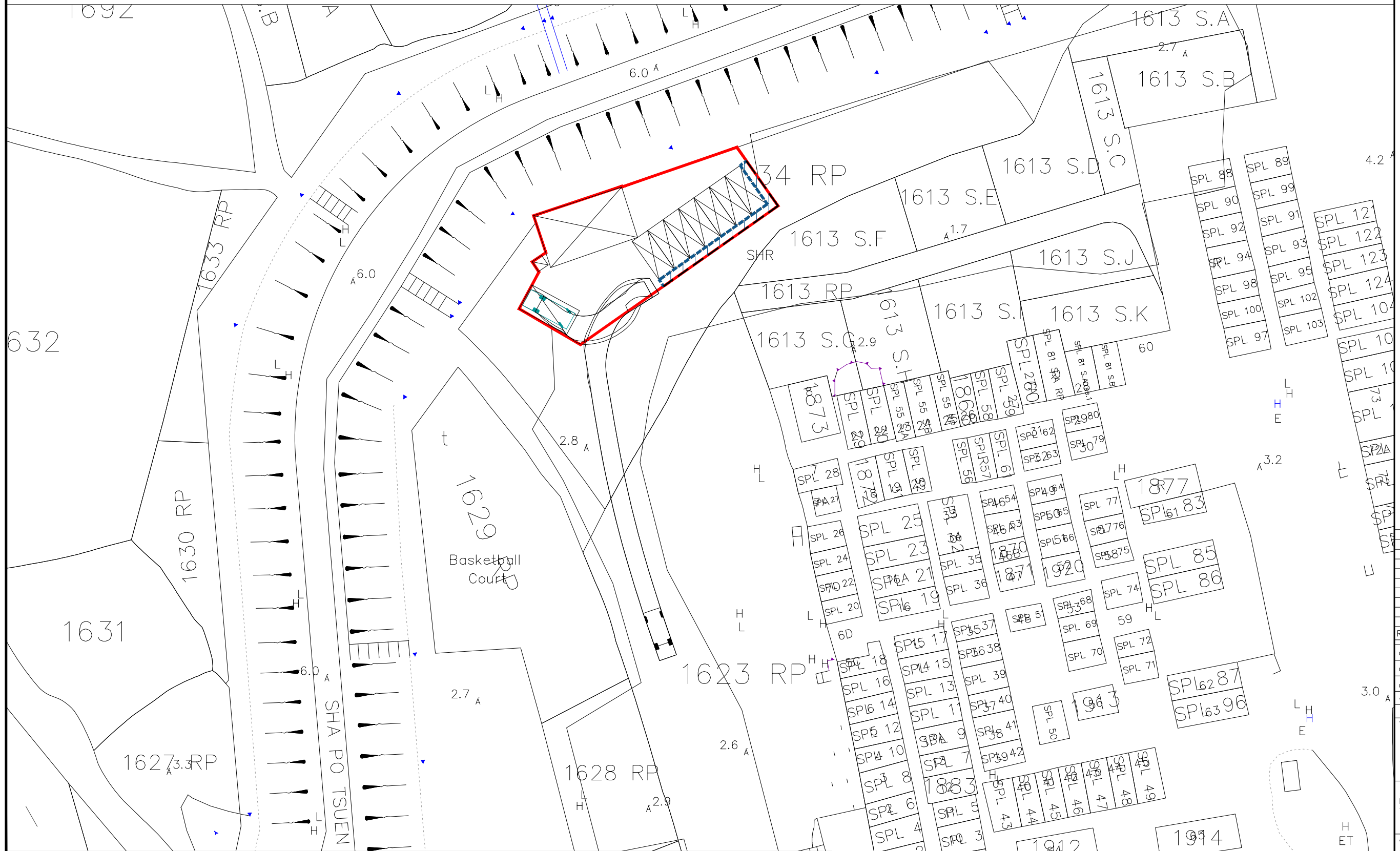
-	LAYOUT PLAN	01 APR 2026

REVISION		
drawn	name	-
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contract no. -		
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drawing title.		
SWEEP PATH PLAN		
drawing no.	rev.	scale
PLAN 4	-	N.T.S.



-	LAYOUT PLAN			01 APR 2026	
REVISION					
	name				
drawn			-	DATE	
checked	-		-	DATE	
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